

### **OPT-IN AGREEMENT FOR CONTACT WITH PARENTS/CARERS**

The College considers the sharing of information with your parents/carers to be a crucial factor in ensuring students' success. This includes:

- Regular reports on progress
- Access to book parents' evening appointments and have more in-depth conversation with teachers
- Communications where the student is absent from college without notice or has called in sick
- Access to information on the student's ProPortal page such as attendance, regular student reports, observed grades and basic biographical information.

Under Data Protection law, this data is shared only with your specific consent. The document serves as your agreement to this sharing. The College strongly advises you to opt-in and allow this data sharing as we believe that it is in your best interests to share the data in this way. You, as the data subject, have the right to withdraw your consent to this sharing at any time by contacting the College's Data Protection Officer on [dpo@wqe.ac.uk](mailto:dpo@wqe.ac.uk)

The implications of us not sharing data with your parent/guardian may be:

- Inability to offer a fully holistic support service, as parents/carers form an important part of the team of people who guide student progress and success.
- Where students may not be reaching their academic potential (for any reason, e.g. illness) parents/carers will be unable to advocate for the student throughout any of our college processes e.g. Student Guidance and Intervention Policy, Health and Wellbeing Procedure.
- There are some external support services who require consent from parents/carers. Without consent to share information with parents/carers a student may not be able to participate in some college activities, such as work experience, trips abroad.
- Our ability to ensure student safety and wellbeing may be inhibited, as we would not be able to contact parents/carers to verify a student's whereabouts or safety.
- Bursary applications depend on parents/carers being aware of a student's application and sharing highly personal details such as their salary with the College. If we are unable to liaise with your parents, we may not be able to obtain the information required to successfully process a bursary application.
- Your next of kin details would be retained for emergency medical purposes.
- It is your responsibility to inform your parents/carers that you do not consent to share your data with them

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

I have understood the above and wish to opt in to the sharing of information with my parent/carer.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_