Senior IT Technician (End User Support and Asset Tracking)

Thank you for your interest in this post at WQE.

We believe that this is a particularly exciting time to be joining us, offering a real opportunity to make a difference in this thriving and vibrant Sixth Form College. We strive for excellence in all aspects of our work with students; their academic and wider achievements, their learning experiences, the support they receive in their academic progress, their learning environment and their wider experience of College life. The College operates across two closely located campuses, next to the University of Leicester on University Road and a smaller campus at Regent Road.

We are looking to appoint a self-motivated and enthusiastic Senior IT Technician, who will help us provide the best possible IT services for our students and staff focussing on End User Support and Asset Tracking. The service operates across both campuses, with IT offices situated at the University Road campus and the Regent Road campus.

IT Services

This dynamic support team currently includes the following roles:

> IT Services Manager
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> 2 x Systems and Network Administrators
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> 1 x Senior IT Technician (System Support and Software Patching)
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> 1 x Senior IT Technician (End User Support and Asset Tracking)
>
> 4 x IT Technician

This role is well-suited for an enthusiastic, customer-oriented individual with a strong knowledge of IT and AV technologies, capable of providing high-quality support to both students and staff with the position carrying supervisory responsibilities for the team of IT Technicians.

The College's infrastructure is based on Microsoft technologies, including Microsoft Windows, Microsoft Office, and Microsoft O365. The ideal candidate will possess prior experience in an IT environment, demonstrate the ability to work in a friendly and professional manner, and exhibit strong organizational and communication skills.

For our part we shall make every effort to support our new colleagues in making the best of the professional opportunities offered by this post.

This is a permanent, full-time, all year-round post **commencing as soon as possible** with a salary on the SFCA support pay spine

The salary banding for this post will be 11 – 14 which ranges from £26,097 to £28,549 per annum. The actual starting salary for this post is £26,097 but may be negotiated based on experience.

We offer an exceptional package of benefits to our staff, which for this post includes:-

- Annual incremental pay increases, linked to performance, within the pay scale range
- Pension - Automatic enrolment into the Teachers' Pension scheme with 28.68% employer contribution or to the Local Government Pension Scheme for support staff (if applicable), one of the most competitive on the market with an employer contribution of above 20% in most cases
- Staff well-being programme
- Cycle to Work Scheme
- Annual flu vaccination
- Continual Professional Development
- Eyecare voucher scheme
- On-site parking

We have an active and enthusiastic staff wellbeing group who meet regularly and are committed to adding value to life at work wherever possible, as well as ensuring a strong sense of community, wider opportunities and mutual support exist in our workplace.

APPLICATIONS

Please do not submit a separate CV. Only information on the application form will be used in the selection process.

Completed applications must be returned by **10pm Sunday 9th March 2025.**

Interviews will be held on **Monday 17th March 2025.** Full details will be emailed out to shortlisted candidates.

Please return all completed application documentation via e-mail only to <u>vacancies@wqe.ac.uk</u>

Finally, I would like to thank you again for the time taken to consider joining our team here at WQE and in making an application if you decide this is the right step for you.

Paul Wilson
Principal