

The College is committed to the equality of opportunity and to a pro-active approach to equality, which supports and encourages under-represented groups, promotes inclusivity and values diversity.

Policy on Tuition Fees 2023 - 2024

The College does not charge fees when your education is paid for by the Education and Skills Funding Agency (ESFA).

The cost of the courses that we offer is normally determined by your nationality and residency status. We charge tuition fees in line with the ESFA guidance. From 1 January 2021, all EU/EEA and Swiss students requiring a Student visa will no longer be eligible for UK government funding. This means that if you are a citizen of a relevant country, you will now be subject to full international tuition fees.

A Home Students (British and Irish nationals and EU/EEA and Swiss nationals with settled or pre-settled status)

16-18 year olds, under 16s who have completed compulsory schooling and some 19-23 year olds currently do not have to pay tuition fees to the College. Their education is paid for by the ESFA.

To be considered a Home Student and be entitled to fee remission, students aged 19-23 must have been ordinarily resident in the UK for the three years immediately preceding the September in which the course starts. Meeting these residency requirements does not on its own mean that a student will not have to pay fees.

The College does not charge fees when a student's education is paid for by the ESFA. In some cases, courses taken by a student may be co-funded by the ESFA and, in these circumstances, the student will normally be required to contribute 50% of the cost. The tables in Appendix 1 summarise the position in relation to the ESFA's funding guidelines for students who are 19 and over. The College does not normally offer courses funded through the government's loan arrangements.

Any contribution payable by students over the age of 19 for courses commencing in September 2023 will be calculated on an individual basis, having regard to any co-funding that will be available from the ESFA and the individual programme of study.

Students not funded or co-funded by the ESFA will be treated as international students and required to pay full tuition fees of £7,150 per College year. The fees will remain fixed at these levels for the subsequent years of a student's course.

International Students aged 16-18 may be entitled to be treated as Home Students and have their education paid for by the ESFA if they meet certain criteria, as set out by the ESFA.

Guidance on ESFA funding and fee remission is complicated and applicants should speak to the College's admissions team for further information and guidance on whether tuition fees are payable.

This policy only relates to fees payable for students taking a course at the College for the first time.

B International students

Students who do not meet the requirements of home students will be classed as international students and will not be eligible to receive any form of UK public funding for their course of study.

The UK left the European Union on 31 January 2020. Free movement between the UK and the European Union ended on 31 December 2020 and from 1 January 2021, the UK implemented a points-based immigration system (PBS) that prioritises skills and talent over where a person comes from. This means from 1 January 2021, if students do not already live in the UK and do not have rights under the Withdrawal Agreement, they will need to meet specific requirements and apply through the PBS to study in the UK. This application will include the need to pass relevant checks, including UK criminality checks.

Irish citizens' status will continue to be protected as part of Common Travel Area arrangements and therefore, Irish citizens do not require permission to come to the UK (except in a very limited number of circumstances), and as a result, are not eligible to apply under the new points-based immigration system.

Specific guidance for those looking to study in the UK can be found using the following link:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1015794/The_UK_s_points-based_immigration_system_-_An_introduction_for_EU_EEA_and_Swiss_students.pdf

C Tuition fees for International students

The tuition fees for an international student starting, or continuing, a full-time course in September 2023 will be £7,150 per College year. The fees will remain fixed at this level for the subsequent years of a student's course. The exact composition of the course will be negotiated with the student during the College's enrolment period. The student has potential access to any course of study offered by the College to its home students.

D Tuition fees include:

- Access to courses offered by the College which are appropriate for the student;
- Tuition in classes alongside home students;
- Access to any extension and enrichment studies offered by the College (vocational and recreational activities including music and sport);
- Support and guidance provided by a dedicated team of staff;

- Full careers advice and guidance in applying to UK universities or elsewhere;
- Access to the College's Learning Resource Centres;
- Loan of essential textbooks;
- Entry fees for the first attempt at public examinations (but not late fees, second or resit entries).

E Additional costs payable by any fee-paying student include:

- An administration fee of £100, is payable on submission of an application form. This fee is non-refundable if, for any reason, the student is not able to take up a place. However, if the College were to be unable to offer an applicant a place, £75 of the administration fee will be refunded less any bank charges incurred in any refund;
- Peripatetic music teaching (for the voice or an instrument);
- Any additional support costs, such as special help from the Welfare and Skills team, English language, counselling;
- Replacement costs – a student who loses or damages College books or equipment will be expected to pay the replacement costs;
- Optional expenses linked to the course in respect of visits, fieldwork or practical materials for coursework;
- Student Association fees
- Any costs in relation to accommodation and living expenses.

F Payment of tuition fees

For international students a deposit of £1,000 must be received by the College at the time of acceptance of the provisional offer. This deposit will be deducted from the final instalment of fees payable, normally in relation to the second or final year of the course. If, for any reason, a deposit is refunded directly to a student, the refund will be by way of a sterling cheque or a transfer to a UK bank account. The deposit is not refundable if a student chooses not to take up their place at the College, after accepting in writing an offer from the College.

There are then two methods of payment:

- Full payment of £7,150 by 31 July 2023, prior to the start of enrolment
- Payment in two instalments:
 - £3,900 prior to the start of enrolment
 - £3,350 by 1 January
 - The total fees payable if paying by instalments of £7,250 includes an administration fee of £100

Payments may be paid by direct transfer to the WQE and Regent College Group bank account or by sterling cheque drawn on a British bank and made payable to the WQE and Regent College Group and sent to:

The Finance Office
WQE and Regent College Group
University Road
Leicester
LE1 7RJ

If payment is made by direct transfer all charges for transmission both in the country of origination and in the UK must be included.

G Late or non-payment of fees

A surcharge of 5% per calendar month or part thereof may be added to bills not paid by the due date. Students who are not able to pay their fees by the due date must inform the College at the earliest opportunity. Every effort will be made by the College to help the student concerned.

H Other essential information

- There will be no reduction in fees in the event of absence from College for whatever reason;
- A full term's notice must be given prior to withdrawal from the College;
- The College reserves the right to refuse entry to public examinations if tuition fees have not been paid in full and/or if a student fails to meet satisfactory levels of work effort or attendance;
- A student may be asked by the Principal to leave the College under the College's disciplinary rules. Under these circumstances a refund of fees on a pro-rata termly basis would be given.

Member of staff responsible for this policy:
Date when this policy was approved by the Corporation:
Date when this policy will be reviewed:
Related documents:

Associate Principal (Finance, Operations and Resources)
Spring 2023
January 2024
Admissions Policy

APPENDIX 1

Government contribution: 19 to 23-year-olds (age exception on traineeships 19 to 24 year-olds)

The level of government contribution for ESFA funded Adult education is as follows:

Provision	Notes and Eligibility	Funding
English and maths up to and including level 2	Must be delivered as part of the legal entitlement qualifications	Fully funded
Essential digital skills qualifications up to and including level 1	Must be delivered as part of the digital legal entitlement qualifications	Fully funded
First full level 2 (excluding English and maths)	First full level 2 must be delivered as part of the legal entitlement qualifications. Level 2 provision from the local flexibility offer will not be funded for 19- to 23-year-olds who do not have a first full level 2. See local flexibility and legal entitlement section.	Fully funded
Level 3 legal entitlement (learner's first full level 3)	First full level 3 must be delivered as part of the legal entitlement qualifications	Fully funded
Level 3 free courses for jobs offer	Learners without a full level 3 or above can access a qualification on the free courses for jobs offer qualifications list	Fully funded
	Learners who already hold a level 3 or above and meet the definition of unemployed or who are in receipt of low wage	Fully funded
NOTE: Once a learner has been funded by free courses for jobs (FCFJ) in line with the funding rules, they will have exhausted their eligibility for the FCFJ offer.		
Level 3 advanced learner loans	A learner who has already achieved a full level 3 and exhausted their eligibility for the free courses for jobs offer	Loan funded
Learning aims to progress to a full level 2 - up to and including level 1	Must be delivered as entry or level 1 provision from local flexibility	Fully funded
Learning aims up to and including level 2, where the learner has already achieved a first full level 2 or above (local flexibility and legal entitlements)	For those who meet the unemployed criteria or who are in receipt of a low wage	Fully funded
	For those who do not meet the definition of unemployed or do not meet the eligibility criteria for learners in receipt of low wage	Co-funded
English for speakers of other languages (ESOL) learning up to and including level 2	For those who meet the unemployed criteria or who are in receipt of a low wage	Fully funded
	For those who do not meet the definition of unemployed or do not meet the eligibility criteria for learners in receipt of low wage	Co-funded
Traineeships (16- to 24-year-olds)	16- to 18-year old learners must be eligible under ESFAs young people's residency requirements. Excluding the flexible element where funding depends on age and level.	Fully funded

Government contribution: 24+ year-olds

The level of government contribution for ESFA funded Adult education is as follows:

Provision	Notes and Eligibility	Funding
English and maths up to and including level 2	Must be delivered as part of the legal entitlement qualifications	Fully funded
Essential digital skills qualifications up to and including level 1	Must be delivered as part of the digital legal entitlement qualifications	Fully funded
First full level 2 (excluding English and maths)	For those who meet the unemployed criteria or who are in receipt of a low wage	Fully funded
	For those who do not meet the definition of unemployed or do not meet the eligibility criteria for learners in receipt of low wage	Co-funded
Level 3 free courses for jobs offer	Learners without a full level 3 or above accessing a qualification on the level 3 free courses for jobs offer qualification list	Fully funded
	Learners who already hold a level 3 or above and meet the definition of unemployed or who are in receipt of a low wage	Fully funded
	Where 24+ learners are not eligible for the level 3 free courses for jobs offer, providers must refer to the advanced learner loans rules	Loan funded
NOTE: Once a learner has been funded by free courses for jobs (FCFJ) in line with the funding rules, they will have exhausted their eligibility for the FCFJ offer.		
Learning to progress to level 2 (local flexibility and legal entitlements)	For those eligible for their first level 2 as they meet the unemployed criteria or who are in receipt of a low wage	Fully funded
	For those who do not meet the definition of unemployed or do not meet the eligibility criteria for learners in receipt of low wage	Co-funded
Learning aims up to and including level 2 where the learner has already achieved a first full level 2 or above (local flexibility and legal entitlements)	For those who meet the unemployed criteria or who are in receipt of a low wage	Fully funded
	For those who do not meet the definition of unemployed or do not meet the eligibility criteria for learners in receipt of low wage	Co-funded
Learning aims up to and including level 2 where the learner has not achieved a first full level 2 or above (local flexibility and legal entitlements)	For those eligible for their first level 2 as they meet the unemployed criteria or who are in receipt of a low wage	Fully funded
	For those who do not meet the definition of unemployed or do not meet the eligibility criteria for learners in receipt of low wage	Co-funded
English for speakers of other languages (ESOL) learning up to and including level 2	For those who meet the unemployed criteria or who are in receipt of a low wage	Fully funded
	For those who do not meet the definition of unemployed or do not meet the eligibility criteria for learners in receipt of low wage	Co-funded