

Enrolment 2023

A guide for LCPA Students

STEP 1

Submit your results and ID Photo

Examination results should be available from your school/college on Thursday 24 August.

We will send you an email which contains a link for you to submit your GCSE results and ID Photo. It is essential that we hold a correct email address for you.

The email address we plan to use is included in your enrolment letter containing your appointment details.

If you no longer have access to this email address, please contact <u>admissions@wqe.ac.uk</u> by Friday 11 August to provide an alternative.

STEP 2

Complete your course enrolment

- Your course enrolment will take place via telephone
- Sarah Oldfield, Associate Principal, will contact you between Thursday 24 -Wednesday 30 August to confirm your study programme. This will include GCSE English Language and/or Mathematics if you have not achieved grade 4 or above in these essential subjects.



STEP 3

Attend Orientation

11:30am on Monday 4 September

This session will include a welcome to WQE from the Heads of Studies, time with Personal Progress Mentors who will introduce you to some of the key information you need to know as a WQE student and a tour of the College buildings.

You will also collect your WQE ID card.



That's it! Don't worry if this sounds confusing at first, our staff will guide you through the whole process and will make sure you understand what is required at each step along the way.