

The College is committed to the equality of opportunity and to a pro-active approach to equality, which supports and encourages under-represented groups, promotes inclusivity and values diversity.

Policy on Tuition Fees 2021 - 2022

The College does not charge fees when your education is paid for by the Education and Skills Funding Agency (ESFA).

The cost of the courses that we offer is normally determined by your nationality and residency status. We charge tuition fees in line with the ESFA guidance. From 1 January 2021, all EU/EEA and Swiss students requiring a Student visa will no longer be eligible for UK government funding. This means that if you are a citizen of a relevant country, you will now be subject to full international tuition fees.

A Home Students (British and Irish nationals and EU/EEA and Swiss nationals with settled or pre-settled status)

16-18 year olds, under 16s who have completed compulsory schooling and some 19-23 year olds currently do not have to pay tuition fees to the College. Their education is paid for by the ESFA.

To be considered a Home Student and be entitled to fee remission, students aged 19-23 must have been ordinarily resident in the UK for the three years immediately preceding the September in which the course starts. Meeting these residency requirements does not on its own mean that a student will not have to pay fees.

The College does not charge fees when a student's education is paid for by the ESFA. In some cases, courses taken by a student may be co-funded by the ESFA and, in these circumstances, the student will normally be required to contribute 50% of the cost. The table in Appendix 1 summarises the position in relation to the ESFA's funding guidelines for students who are 19 and over. The College does not normally offer courses funded through the government's loan arrangements.

Any contribution payable by students over the age of 19 for courses commencing in September 2021 will be calculated on an individual basis, having regard to any co-funding that will be available from the ESFA and the individual programme of study.

Students not funded or co-funded by the ESFA will be treated as international students and required to pay full tuition fees of £6,250 per College year. The fees will remain fixed at these levels for the subsequent years of a student's course.

International Students aged 16-18 may be entitled to be treated as Home Students and have their education paid for by the ESFA if they meet certain criteria, as set out by the ESFA.

Guidance on ESFA funding and fee remission is complicated and applicants should speak to the College's admissions team for further information and guidance on whether tuition fees are payable.

This policy only relates to fees payable for students taking a course at the College for the first time.

B Brexit

The UK left the European Union on 31 January 2020 and from 1 January 2021, the UK has implemented a points-based immigration system (PBS). This means from 1 January 2021, if students do not already live in the UK or have rights under the Withdrawal Agreement, they will need to meet specific requirements and apply through the PBS to study in the UK. This application will include the need to pass relevant checks, including UK criminality checks.

Irish citizens' status will continue to be protected as part of Common Travel Area arrangements and therefore will not normally require permission to come to the UK.

If the student is an EU/EEA/Swiss citizen living in the UK by 31 December 2020, they and their family can apply to the EU Settlement Scheme to continue living in the UK after 30 June 2021. The deadline for applying is 30 June 2021.

C International students

The tuition fees for an international student starting, or continuing, a full time course in September 2021 will be £6,250 per College year. The fees will remain fixed at this level for the subsequent years of a student's course. The exact composition of the course will be negotiated with the student during the College's enrolment period. The student has potential access to any course of study offered by the College to its home students.

D Tuition fees include:

- Access to courses offered by the College which are appropriate for the student;
- Tuition in classes alongside home students;
- Access to any extension and enrichment studies offered by the College (vocational and recreational activities including music and sport);
- Support and guidance provided by a dedicated team of staff;
- Full careers advice and guidance in applying to UK universities or elsewhere;
- Access to the College's Learning Resource Centres;
- Loan of essential textbooks;
- Entry fees for the first attempt at public examinations (but not late fees, second or resit entries).

E Additional costs payable by any fee paying student include:

- An administration fee of £100, is payable on submission of an application form. This fee is non-refundable if, for any reason, the student is not able to take up a place. However, if the College were to be unable to offer an applicant a place, £75 of the administration fee will be refunded less any bank charges incurred in any refund;
- Peripatetic music teaching (for the voice or an instrument);
- Any additional support costs, such as special help from the Welfare and Skills team, English language, counselling;
- Replacement costs – a student who loses or damages College books or equipment will be expected to pay the replacement costs;
- Optional expenses linked to the course in respect of visits, fieldwork or practical materials for coursework;
- Student Association fees
- Any costs in relation to accommodation and living expenses.

F Payment of tuition fees

For international students a deposit of £1,000 must be received by the College at the time of acceptance of the provisional offer. This deposit will be deducted from the final instalment of fees payable, normally in relation to the second or final year of the course. If, for any reason, a deposit is refunded directly to a student, the refund will be by way of a sterling cheque or a transfer to a UK bank account. The deposit is not refundable if a student chooses not to take up their place at the College, after accepting in writing an offer from the College.

There are then two methods of payment:

- Full payment of £6,250 by 31 July 2021, prior to the start of enrolment
- Payment in two instalments:
 - £3,400 prior to the start of enrolment
 - £2,950 by 1 January
 - The total fees payable if paying by instalments of £6,350 includes an administration fee of £100

Payments may be paid by direct transfer to the WQE and Regent College Group bank account or by sterling cheque drawn on a British bank and made payable to the WQE and Regent College Group and sent to:

The Finance Office
WQE and Regent College Group
University Road
Leicester
LE1 7RJ

If payment is made by direct transfer all charges for transmission both in the country of origination and in the UK must be included.

G Late or non-payment of fees

A surcharge of 5% per calendar month or part thereof may be added to bills not paid by the due date. Students who are not able to pay their fees by the due date must inform the College at the earliest opportunity. Every effort will be made by the College to help the student concerned.

H Other essential information

- There will be no reduction in fees in the event of absence from College for whatever reason;
- A full term's notice must be given prior to withdrawal from the College;
- The College reserves the right to refuse entry to public examinations if tuition fees have not been paid in full and/or if a student fails to meet satisfactory levels of work effort or attendance;
- A student may be asked by the Principal to leave the College under the College's disciplinary rules. Under these circumstances a refund of fees on a pro-rata termly basis would be given.

Member of staff responsible for this policy:
Date when this policy was approved by the Corporation:
Date when this policy will be reviewed:
Related documents:

Associate Principal (Finance, Operations and Resources)
Spring 2021
January 2022
Admissions Policy

APPENDIX 1

Funding Body contribution table

The level of contribution that the ESFA has indicated it will fund is as follows:

Provision	19- to 23-year-olds	24+ unemployed	24+ other
English and maths, up to and including level 2 (Must be delivered as part of the legal entitlement)	Fully funded*	Fully funded*	Fully funded*
Level 2 (excluding English and maths) (First full level 2 must be delivered as part of the legal entitlement)	Fully funded* (first and full)	Fully Funded	Co-funded+
Learning to progress to level 2	Fully funded^ (up to and including level 1)	Fully funded	Co-funded+
Level 3 (First full level 3 must be delivered as part of the legal entitlement)	Fully funded* (first and full) Loan-funded** (previously achieved full level 3 or above)	Loan-funded	Loan-funded
Traineeship#	Fully funded (including 16- to 24-year-olds##)	N/A	N/A
English for Speakers of Other Languages (ESOL) learning up to and including level 2	Co-funded+ Fully funded – unemployed	Fully funded	Co-funded+
Learning aims up to and including level 2, where the learner has already achieved a first full level 2 or above	Co-funded+ Fully funded – unemployed	Fully funded	Co-funded+
Learning aims up to and including level 2, where the learner has not achieved a first full level 2 or above	N/A	Fully funded	Co-funded+

*Must be delivered as one of the English and Maths, and/or first full level 2 or first full level 3 qualifications required as part of the legal entitlements.

^Must be delivered as entry or level one provision from local flexibility.

Excludes flexible element where funding depends on age and level.

16- to 18-year-old learners must be eligible under the [ESFA's young people's residency requirements](#).

** Availability of loans at level 3 does not replace the legal entitlement to full funding for learners aged 19 to 23 undertaking their first full level 3.

+ Low Wage flexibility may apply.