

<b>Job Title:</b>	<b>Teacher</b>
<b>Accountable to:</b>	Assistant Curriculum Leader(s) and Curriculum Leader(s)
<b>Prime Manager:</b>	Curriculum Leader
<b>Accountable for:</b>	Students when following courses taught by the teacher.
<b>Job Purpose:</b>	To provide high quality teaching and promote effective learning for students for whom the teacher is accountable.
<b>Note:</b>	The accountabilities and tasks contained in this job description are within the context of the 'Conditions of Service Handbook', appendix 4.

**Key accountabilities and tasks:**

**The quality of teaching and learning for students following courses taught by the teacher**

- ensure the curriculum area's quality assurance procedures are followed
- establish an effective and appropriate working relationship with students and ensure they produce as high a standard of work as possible
- in conformity with curriculum area procedures, ensure that effective induction is provided for students, in order to promote their successful progression from school
- in conformity with curriculum area procedures, regularly monitor the performance and progress of students and take prompt and appropriate action when necessary
- provide well-planned and effective lessons, consistent with the curriculum area's schemes of work
- use appropriate and varied teaching methodologies, suitable for the range of ability of the students, including strategies which promote effective learning and students' ability to study independently
- make effective use of the resources available to the curriculum area
- in conformity with curriculum area procedures, set, mark and return appropriate amounts of homework
- devise and use, in conformity with curriculum area procedures, efficient assessment techniques
- maintain full and up-to-date records in the format required by the curriculum area

## **Communication**

- participate in course team and curriculum area meetings
- write reports and references as and when required, according to College procedures, for colleagues, for students and their parents, and for external bodies (for example, employers or UCAS)
- communicate with parents as necessary

## **Staff**

- participate in the College's policy of professional development review
- participate in continuing professional development as appropriate
- follow the College's personnel procedures

## **Resources**

- contribute to the development of curriculum area teaching and learning resources
- follow the College's financial procedures
- maintain an attractive and appropriate environment, including appropriate displays, in any rooms or areas designated by Curriculum Leader

## **Safeguarding**

- ensure the application of the College's policies and procedures with regard to the safeguarding and promotion of the welfare of young people

## **Equality and Diversity**

- ensure the application of the College's Single Equality Scheme

## **Health and Safety**

- ensure the application of the College's health and safety policy

## **General**

- participate in parents' evenings, open days and liaison with partner schools as required
- ensure all lessons begin and end punctually
- observe all College policies and procedures
- follow College administrative procedures
- undertake such other duties as may be reasonably requested by the Principal or members of the College Leadership Team acting on the Principal's behalf

Post	Teacher of Health and Social Care	
CRITERIA	ESSENTIAL	DESIRABLE
<b>EDUCATION &amp; QUALIFICATIONS</b>	<p>Honours degree (or equivalent) in Health and Social Care or a related field</p> <p>PGCE (or equivalent teaching qualification)</p>	<p>Higher degree (or equivalent)</p> <p>For an experienced applicant, evidence of continued professional development</p>
<b>RELATED EXPERIENCE</b>	<p>The post is open to newly qualified teachers as well as to more experienced applicants</p> <p>For an experienced applicant, evidence of successful teaching at Advanced Level or other examinable courses</p>	<p>Experience of teaching Health and Social Care to AS/A2 level</p> <p>Experience of examination marking in the case of experienced applicants</p>
<b>SKILLS &amp; ABILITIES</b>	<p>Excellent teaching skills, tailored to maximising the achievements of all students, promoting independent learning and providing a stimulating educational experience</p> <p>Excellent communication skills both verbally and in writing</p> <p>Good administrative, organisational and time management skills</p> <p>High level of IT literacy, including the application of IT for purposes of learning and teaching</p> <p>Well-developed classroom management skills</p>	<p>Evidence of good examination results (if not – NQT)</p>
<b>ATTITUDE &amp; DISPOSITION</b>	<p>A professional, flexible and co-operative approach to the job</p> <p>Enthusiasm for the subject and an ability to impart this to students</p> <p>Enthusiasm to innovate and to share practice with colleagues within and beyond the department</p> <p>Able to form good, productive relationships with colleagues and students</p>	