

# Charges to our Students

You will not be charged for essential resources or materials in relation to your study programme.

Our recent merger has led us to explore and ensure that students at both the Regent Road and University Road campuses are supported through their studies and that entitlement is equitable. This includes charges that may be made to students. There may be minor differences, according to the 'home campus' of a student but the table below sets out the items on both campuses that may be charged for. The detailed information below is also available on the WQE website.

## Areas where charges may be made to students

What do we charge for?	
Printing	Both campuses have facilities on campus for students to print their work. Each student will receive a print allowance of £10 each year. There are campus specific arrangements in place to allow students to top up their print credits if they wish to use the college's facilities for additional printing.
Trips and visits	A range of extra-curricular trips currently run on both campuses – some linked to the curriculum and others to progression, sport or other enrichment activities. During 2018/19, you will be offered the opportunity to participate in trips, usually relating to your campus based study programme. Charges will usually be made to cover the cost of these trips and visits.
Exam resit fees	<p>The College pays for you to be entered for exams in relation to your study programme. We normally pay for your first entry only. In line with national guidance, we charge students for exams and re-sits in the following situations:</p> <ul style="list-style-type: none"> <li>• where you fail to sit the exam which we have paid for, without good reason</li> <li>• where you re-sit an examination following an initial exam failure</li> <li>• where you re-sit an exam with the aim of achieving improvements in grades</li> </ul> <p>The College may charge you for your exam entry fees where you have not achieved the required attendance or completion of work during the year</p> <p>If you are taking Maths and English GCSE, we will not charge you for exam entry costs if you have not yet achieved a pass at Grade 4. The College will decide whether it is appropriate to enter you for the autumn or the summer exam sitting in accordance with our published guidelines. If you wish to re-sit Maths and English GCSEs in order to improve your grade, after you have achieved a Grade 4 or above, you will have to pay to enter.</p>

	In the year immediately after you have left the College, you can pay to re-sit an exam at the College as an external candidate on request to your campus exams office.
Temporary ID card	You will receive an ID card in relation to your primary campus. You are required to wear this card at all times when on college premises and this card also facilitates access to printing and catering. If you forget your card, you will need a temporary card and lanyard which costs £2.
Replacement ID card	If you lose your ID card, a replacement card will be prepared for you. You will be charged £5 for a replacement ID card and lanyard.
Cycle lockers	Cycle racks are available on both campuses free of charge. Cycle lockers are available on the University Road campus, if this is your primary campus. Students can rent a cycle locker for £20 per year.
'wqe' branded sports kit	Hoodies and other wqe branded sports kit can be purchased at cost through the sports curriculum area on your campus each year.
LRC charges	There is a Learning Resource Centre on each campus. Fines are levied at 20p per item per day for items returned late, up to a maximum of £10. Books that are lost or not returned are charged for at replacement cost.
Access to gym	Gym facilities are available to you on both campuses for timetabled and enrichment activities. In addition, a gym membership is currently offered to students whose primary campus is at Regent Road (£20 each year) for use from 8.30am to 4.00pm only, Monday to Friday during term time, when there are no classes in the gym.
NUS cards	Students at both campuses have the opportunity to buy NUS cards. These cards give you a range of discounts. £4 from each NUS extra card purchased is returned to the College and is used to fund activities organised by the representative Student Body on each campus.
Optional materials and services	You will be provided with all essential materials and resources for your education with us. You may be given the opportunity to purchase some optional materials and resources at cost price through the college, which enables us to pass on any bulk purchasing discounts to you.

### **Financial Support available to our students**

We recognise that some of our students may find the financial demands of their education difficult to meet and our overall aim is to support each learner according to their individual need. The College receives bursary funding, which is used to help students access, continue and complete their programmes of study.

Further information on the 16-19 Bursary Fund is available on the WQE website.